

Cabinet



St Edmundsbury
BOROUGH COUNCIL

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| Title of Report: | Report of the Overview and Scrutiny Committee: 22 October 2014 | |
| Report No: | CAB/SE/14/001 [to be completed by Democratic Services] | |
| Report to and date/s: | Cabinet | 2 December 2014 |
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| Chairman of the Committee: | Ian Houlder Chairman of the Overview and Scrutiny Committee Tel: 01284 810074 Email: ian.houlder@stedsbc.gov.uk | |
| Lead officer: | Christine Brain Scrutiny Officer Tel: 01638 719729 Email: christine.brain@westsuffolk.gov.uk | |
| Purpose of report: | On 22 October 2014, the Overview and Scrutiny Committee considered the following items: (1) Outdoor Advertisements and Signs, St Edmundsbury Borough; (2) Quarter 2 Directed Surveillance Authorised Applications; (3) Decisions Plan: October 2014 to May 2015; and (4) Work Programme Update A separate report is included on this Cabinet agenda for Item (1) above. | |
| Recommendation: | The Cabinet is requested to <u>NOTE</u> the content of Report CAB/SE/14/001, being the report of the Overview and Scrutiny Committee. | |

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| Key Decision: <i>(Check the appropriate box and delete all those that do not apply.)</i> | | <i>Is this a Key Decision and, if so, under which definition?</i> Yes, it is a Key Decision - <input type="checkbox"/> No, it is not a Key Decision - <input checked="" type="checkbox"/> Report for information only. | |
| <i>The key decision made as a result of this report will be published within 48 hours and cannot be actioned until seven working days have elapsed. This item is included on the Decisions Plan.</i> | | | |
| Consultation: | | <ul style="list-style-type: none"> See Reports listed under background papers below | |
| Alternative option(s): | | <ul style="list-style-type: none"> See Reports listed under background papers below | |
| Implications: | | | |
| <i>Are there any financial implications? If yes, please give details</i> | | Yes <input type="checkbox"/> No <input type="checkbox"/> <ul style="list-style-type: none"> See Reports listed under background papers below | |
| <i>Are there any staffing implications? If yes, please give details</i> | | Yes <input type="checkbox"/> No <input type="checkbox"/> <ul style="list-style-type: none"> See Reports listed under background papers below | |
| <i>Are there any ICT implications? If yes, please give details</i> | | Yes <input type="checkbox"/> No <input type="checkbox"/> <ul style="list-style-type: none"> See Reports listed under background papers below | |
| <i>Are there any legal and/or policy implications? If yes, please give details</i> | | Yes <input type="checkbox"/> No <input type="checkbox"/> <ul style="list-style-type: none"> See Reports listed under background papers below | |
| <i>Are there any equality implications? If yes, please give details</i> | | Yes <input type="checkbox"/> No <input type="checkbox"/> <ul style="list-style-type: none"> See Reports listed under background papers below | |
| Risk/opportunity assessment: <i>(potential hazards or opportunities affecting corporate, service or project objectives)</i> | | | |
| Risk area | Inherent level of risk (before controls) | Controls | Residual risk (after controls) |
| | Low/Medium/ High* | | Low/Medium/ High* |
| See Reports listed under background papers below | | | |
| Ward(s) affected: | | All Wards | |
| Background papers: <i>(all background papers are to be published on the website and a link included)</i> | | Report F156 to the Overview and Scrutiny Committee: Decisions Plan: October 2014 to May 2015; and Report F157 to the Overview and Scrutiny Committee: Work Programme Update | |
| Documents attached: | | <i>(Please list any appendices.)</i> None | |

1. Key issues and reasons for recommendation(s)

1.1 Quarter 2 Directed Surveillance Authorised Applications

- 1.1.1 The Regulation of Investigatory Powers (Directed Surveillance and Covert Human Intelligence Sources) Order 2010 requires that Members should scrutinise the authority's use of its surveillance powers on a quarterly basis. In June 2010 it was agreed that this requirement should be fulfilled by the Overview and Scrutiny Committee.
- 1.1.2 The Monitoring Officer had advised that in Quarter 2 no such surveillance had been authorised.

1.2 Decisions Plan: October 2014 to May 2015 (Report F156)

- 1.2.1 The Committee considered the latest Decisions Plan, covering the period October 2014 to May 2015. Members reviewed the Decisions Plan in detail and asked a number of questions to which officers duly responded.
- 1.2.2 The Committee did not collectively request any involvement in any of the expected decisions on this occasion, and there being no decision required, **noted** the contents of the report.

1.3 Work Programme Update (Report F157)

- 1.3.1 The Committee has a rolling work programme, whereby suggestions for scrutiny reviews are brought to each meeting, and if accepted, are timetabled to report to a future meeting. The work programme also leaves space for Call-ins and Councillor Calls for Action.
- 1.3.2 The Scrutiny Officer advised Members that following the Committee's meeting held on 3 September 2014, she had discussed with officers the Committee's resolution that the Performance and Audit Scrutiny Committee be asked to consider looking into the procedure for making write-offs. Following the discussions, it was felt that the scrutiny of the procedure for write-offs would be better suited to be carried out by the Overview and Scrutiny Committee. Therefore, this item would be included in the Committee's work programme for future scrutiny.
- 1.3.3 Members were advised that Councillor Mrs Hind had submitted her completed work programme suggestion form relating to her proposal raised at the Committee's meeting held on 3 September 2014, suggesting a review of shared services as a whole. This would be included on the Committee's December agenda for further consideration and appropriate officers and Portfolio Holder(s) would also be invited to attend the meeting to aid the Committee's discussions.
- 1.3.4 Councillor Mrs Levack informed the Committee that she was finalising the wording for her joint suggestion with Councillor Beckwith, (also raised at the Committee's meeting held on 3 September 2014), suggesting a review of the Leader and Cabinet Model decision-making process; how it was operating and the role of Members across the Council.

1.3.5 The Committee reviewed the current position of the work programme and there being no decision required, the Committee **noted** the report.